

ROCHESTER-STOCKBRIDGE UNIFIED DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
THURSDAY, JANUARY 3, 2019 – 6:30 PM
@ STOCKBRIDGE CAMPUS
DRAFT MINUTES

1. Call to Order
 - 1.1. Meeting called to order by Amy Wildt @ 6:39pm
 - 1.2. In attendance were school board members Amy Wildt, Janie Feinberg, Megan Payne, Ethan Bowen, and Jenny Austin; administration Bonnie Bourne and Lindy Stetson; and supervisory representatives Bruce Labs and Ginger Maston.
2. Adjustments to the Agenda
 - 2.1. Approve tuition rate for FY20 – add as #7
 - 2.2. Building – RFP contract / questions update – add as 8.4
3. Public Comment – none
4. Consent Agenda
 - 4.1. Approve Minutes of Tuesday, December 4, 2018 (Regular)
 - 4.1.1. Amy noted a grammatical error in 9.3.1. Jenny to revise 9.3. Janie made a motion to approve meeting minutes with the edited 9.3.1. Amy seconded. Minutes approved.
5. Board Comment
 - 5.1. Janie commented on an article in the newspaper regarding basketball opportunities at Rochester through recreation committee. Administration noted they are looking to get Rochester and Stockbridge on the same timeline on getting information out to both schools at the same time. Lindy noted that information did go out to both schools but there was a lack of interest from Stockbridge families. Megan noted it would be good to get information out to Hancock and Granville students too.
 - 5.2. Janie thanked Bonnie and Lindy for the holiday staff party, and commented it was a great event.
6. Reports to the Board
 - 6.1. Superintendent's Report
 - 6.1.1. The SU got the literacy report back from the consultant, Amy Toth. The consultant work was done for all the schools in the SU. Bonnie noted the consultant did a good job at capturing what is going on at both schools. The report shows the schools need to align programs to be better in sync with each other, invest in new materials, and provide more professional development. The administrators will discuss the findings and provide more information at the next board meeting. At that time the administration will have an action

plan for Rochester and Stockbridge schools based on the consultants' findings. Bonnie noted that staff at both schools are receptive to input they heard from their one-on-one meetings with the consultant.

6.1.2. Ginger has resigned from the business manager role. There is also an open HR position at the SU.

6.2. Principal's Report

6.2.1. Both Rochester and Stockbridge have been selected for NAEP testing. At the elementary level, this is a test for the fourth graders. This is the only assessment the federal government does to assess schools. Results are not summarized by school; results are summarized by state.

6.2.2. Winter wellness begins next week. Bonnie noted that Rochester kids used to be able to opt-out of it, but now it is considered part of the physical education program.

6.3. Business Manager's Report

6.3.1. Marilyn and Ginger are working on the school budget. Bonnie and Lindy have been working on compiling their pieces. A draft budget will be provided at the February meeting. Because other schools in the SU have school budget meetings ahead of RSUD, ours is behind others in the SU. Amy asked if we will be getting a copy of the budget in advance. Ginger said that we will not, noting that Marilyn believed there will likely be questions regarding the change in formatting and she would like to explain it to us. Ginger said that health insurance is going up 11% and teacher and support staff salaries will have an approximate 3% increase. Bruce noted there are staff changes this year and that with younger staff this will help with the overall total numbers.

7. Tuition Rate

7.1. The allowable tuition rate is projected at \$16,640.03, which is a 7.36% increase from the current year. The state average last year was \$15,618. Ginger recommends a 3% increase of last year, which equates to \$15,965. Bonnie noted that it is better to go up incrementally than stay flat and then later have a substantial increase. Ethan made the motion to increase the allowable tuition by 3% to \$15,965 for FY2020. Janie seconded. Motion approved.

8. Discussion Items

8.1. Business Manager Position

8.1.1. Marilyn Frederick has been working with Ginger to discuss how to make a stronger position moving forward. She had recommended cross training so that skills and tasks can be shared. Ethan noted there have been four business managers over the last year, and wondering what can change to minimize disruptions. Janie asked Ginger about her thoughts on the position. Ginger noted that the job is doable, but the time to complete what needs to be done is a high number of hours (60-80 hours per week). With the merger and transition to new software systems there have been many nuances with updating the budgets. In addition, the State mandated changes have added additional time to keep budgets updated.

8.2. Update 7-12 bus stops

8.2.1. At the December 2018 meeting there was public comment regarding whether to make an effort to have the middle and high school bus stops be at the high school instead of near Mac's and the park. Bonnie noted the bus companies have been contacted. In addition, a parent asked that bus stops do not get moved because it is darker at the school, there is nobody at the school which could be a safety concern, and there is a land line phone at the Skip Mart that students in grades 7-12 could use if needed. There are three buses that come in at different times at the park. Buses line up on Bethel Mountain Road parallel to the park. Bonnie will update Patty, the member of the public who commented on this at the December 2018 RSUD board meeting.

8.3. Town Meeting day - possible make up snow day

8.3.1. Lindy noted that last year Town Meeting Day was used as a make-up snow day. We have had three snow days so far. The Board approved using Town Meeting Day as a make up snow day in order to minimize additional make up days at the end of the school year.

8.4. Building Study Updates

8.4.1. The RFP has gone out for the assessment study. A site visit was held January 14th, with good attendance by potential consultants. A number of questions have come in as well.

8.4.2. At the February RSUD board meeting we will be looking at proposals.

8.4.3. Jenny asked Bruce if he was able to find an example contract. Bruce to call VBA to find an example. Jenny noted that the board will want a draft contract at the February meeting so that the process isn't slowed down by having to wait to come up with a contract document.

9. Executive Session – Personnel

9.1. The meeting went into executive session at 7:50pm

9.2. The meeting resumed to public session at 8:15pm

10. Other – none

11. Next Meeting Date

11.1. Tuesday, February 5, 2018 @ Rochester Campus

12. Adjourn

12.1. The meeting was adjourned at 8:21pm.

Respectfully submitted,
Jenny Austin